



Ask Us First!

As a Trust tenant, you need to get our written permission before you do some things. This leaflet tells you about them. We will grant permission whenever we can.

Pets

You don't need to ask to keep an assistance dog, one cage of small animals or birds, or a fish tank of less than 150 litres.

You need separate **written permission for each other pet**, or for bigger fish tanks.

We will always try to give permission, but it will be subject to conditions – e.g. that you take good care of your pet and it is not a nuisance to your neighbours. If you don't comply, your pet will have to be permanently removed.

You can get more information in Trust's Pets Policy.

Electric scooters

You should get written permission from Trust's Asset Management Department at Head Office **before you buy or lease any powered mobility vehicle** – this will help you to think about the vehicle's size and weight to make sure you will be able to use it safely.

It has to be possible to store and charge your scooter safely – preferably in your own home. Class 3 vehicles are designed for outdoor use and it is unlikely that permission will be granted to store them indoors.

As a Trust tenant **you have the right to ask to:**

- have a joint tenancy
- take in a lodger
- assign your tenancy
- carry out a mutual exchange.

We will give permission wherever possible, and will have a good reason for refusing – for example overcrowding or special design features.

You can get more information in the "Use & Storage of electric scooters within Trust Housing premises or Grounds" booklet. Your scooter will need to be insured.

Ask us **before you improve or alter your home** (things like putting in a new kitchen or a shower, changing the garden area or installing a satellite dish).

If you get written permission, you may get compensation when you leave.

If you don't, we may ask you to return things to the way they were, or charge you if we do the work.

If you require any further information or guidance please contact local staff or your Service Manager or call 0131 444 1200. Call this number if you would like this information in a different format.

Information correct as of April 2017.