



Housing, Care & Support Provider

Thank you for your interest in working with us.

Bank Care & Support Workers – Housing with Care

We are currently looking for bank staff for the following locations:-

Glasgow City	Calton - 200 Abercromby Street, G40 2RZ
	Pollok - 20 Lochar Crescent, G53 5NY
	Pollokshaws - 40 Shawholm Crescent, G43 1NZ
East Renfrewshire	Thornliebank, 7 Eastwood Crescent, G46 8NS
Inverclyde	Greenock - St Margaret's Court, Grieve Road, PA16 7AL

This job pack contains details of posts available, the job description and person specification.

Whether you're looking to progress your career or if you're completely new to social care, we have opportunities in care and support.

As care and support worker, your role will involve working with our tenants to ensure they receive the support and personal care identified in their care plans. You will directly support tenants in their homes by providing individual advice, practical housing support assistance and personal care.

We provide a full induction and ongoing training courses to help you develop in your role as well as a good benefits package and great job satisfaction.

Work rota hours to fit around your life with the flexibility, our bank roles will be perfect for you.

Each day is rewarding and no two days are the same.

We are looking for people who have a genuine interest in care, are self-motivated with a passion for going the extra mile, and who share our values.

To apply to work with our staff agency please complete our application form and send to jobs@trustha.org.uk quoting reference Bank 0072 stating the location/s you'd like to work at.





Trust Housing Association Ltd

Job Description

POST:
Housing Care Worker

LOCATION:
Development Based

PURPOSE OF JOB

To support our tenants to live as independently as possible in a warm, friendly and safe environment. To provide individual advice, personal and emotional care alongside practical housing support assistance.

Working as part of a team deliver the highest standards of support and care in a flexible, innovative and respectful way ensuring the welfare and individual personal beliefs and preferences are understood.

MAIN DUTIES & ACTIVITIES

Provide a sensitive, efficient service to all tenants in a person-centred way taking account of personal choice.

Provide personal care as assessed by Social Care professionals, identified in the individual care plan including assisting with dressing/undressing, personal hygiene and appearance including bathing and shaving.

Administration of medicine in accordance with medication procedures.

Assist with transfers to/from bed and chair, using specialist equipment where necessary.

Assist/support/supervise where mobility needs are identified and specialist equipment is used.

Contribute to the management of continence (this may include catheter and stoma care).

Enable tenants to eat and drink.

Contribute to End of Life Care and the care of a deceased person.

Maintain clear and accurate written records as required.

Be aware of, and responsive to, the needs of older people with mental health concerns e.g. Dementia.

Work in partnership with the tenant to ensure that their practical housing support and care needs are met.

Be aware of, and comply with, Health and Safety matters at all times and understand procedures for dealing with emergencies.

Liaise with other agencies, the community, social work departments and primary health care services.

Promote a good community spirit and promote tenant involvement in the management of the development.

Be a named worker, maintain regular contact specific to tenant's care and personal plans, contribute to ongoing monitoring and review processes.

Participate in staff meetings alongside attendance at training, personal development and supervision.

Be willing to provide cover for staff absences.

Ensure that tenant's homes are safe and secure, testing appropriate equipment and reporting any repairs or maintenance as necessary.

To undertake duties and responsibilities in accordance with the scope of the Housing Care Worker and tenant needs.

EQUALITY, DIVERSITY AND INCLUSION (EDI)

Trust is an Investor in Diversity organisation and as such we seek to promote equality, inclusion and diversity in all that we do.

You will be required to:

- Be aware of and engage with Trust' EDI Strategy and Policies, IID and LID action plans surveys, induction & review sessions and focus groups.
- Contribute to EDI discussions in team meetings and share updates and case studies
- Ensure your EDI training is up to date
- Attend EDI learning and networking events
- Access where relevant, EDI information on Trust's intranet
- Be clear of your responsibilities for EDI as a staff team member and the expected behaviours and values set by Trust
- Challenge any inappropriate behaviour, bullying or harassment and discrimination and report it through the appropriate channels.

REPORTING ARRANGEMENTS

The post holder will report to the Housing Care Manager however during evening shifts support will be available from Trust Out of Hours.

PERSON PROFILE AND SPECIFICATION

Skills & Abilities	Essential	Desirable
Effective communication skills to be able to liaise and negotiate with internal/external colleagues and tenant	✓	
Previous experience in a care related service		✓
Excellent written and verbal communication skills; basic numeracy skills.	✓	
The ability to use a computer in a windows environment, in particular Microsoft outlook, word and excel.	✓	
Ability to deal with challenges in a calm and efficient manner	✓	
Education, Qualifications, Training & Development	Essential	Desirable
SVQ Level 2 or 3 – Health & Social Care		✓
Experience in the administration of medication, safer people handling, and any other training relevant to the post.		✓
Willingness to undertake appropriate training for the post including the commitment to obtain a SVQ in line with registration requirements of SSSC.	✓	
Other factors and attributes	Essential	Desirable
Satisfactory references and PVG Application	✓	
Commitment to registering with the SSSC	✓	
Experience of and empathy with issues affecting older people, customers in general.	✓	
A highly flexible approach and willingness to contribute to the success of the development.	✓	
Able to demonstrate a clear understanding, personal commitment and positive approach to the values and vision of the Association to deliver an effective and valued service to our customers.	✓	
Equal Opportunities	Essential	Desirable
This organisation is working actively to promote equality of opportunity both in its employment practices and in the delivery of its services. It is essential that the post holder is willing to work in accordance with existing policies and Codes of Practice.	✓	

Signed _____

Dated _____

Print Name _____